



Extraordinary mechanism for the payment of invoices

Suppliers who wish to receive payment for invoices owed by local councils have until next Friday to confirm their request

- This is an essential requirement without which it will not be possible to pay them the sums owed by local councils.
- Confirmation can be carried out in person at the offices of the local council that owes the payment, until 20 April, or online via the Spanish Tax Agency's website (www.agenciatributaria.es) until Sunday 22 April
- The Ministry of Finance and Public Administrations today published all the updated information on its website and offers the chance to subscribe to alerts to be kept up to date on the procedure

16 April 2012. Suppliers with invoices that have yet to be paid by local councils have the rest of this week to communicate their wish to receive payment through the extraordinary Payment Plan mechanism set up by the Government.

If they do not register, they will not receive payment for their outstanding invoices.

There are two options: visit the offices of the local council that owes the payment to carry out the procedure on a paper form until 20 April or alternatively, carry out the procedure online through the Tax Agency's database until Sunday 22 April.

The information the supplier needs to provide when using either of the two channels is the following:

- Current Account Number (provide the Current Account Code or the IBAN and, in the case of international accounts, the BIC).
- The amount of the principal, discounting the deduction, where applicable.

The application for individual certification submitted to the local authority by the supplier will imply acceptance by the supplier for inclusion in the procedure.

ONLINE REGISTRATION

If suppliers choose the electronic option, they should visit the Tax Agency's website (www.agenciatributaria.es) and provide their Digital Certificate User ID, issued by one of the certificate issuing authorities accepted by the Tax Agency, for example, the electronic DNI (National Identification Card) or those issued by the Spanish National Mint (Fábrica Nacional de la Moneda y Timbre).

Suppliers must provide the NIF (whether natural or legal persons) that is quoted on the invoices issued to the local authorities, which will enable them to access a list of invoices under this NIF and indicate their wish to sign up to the payment procedure, giving details of the bank account into which they wish the payment to be made and the deduction amount, where applicable.

Once they have expressed their wish to voluntarily sign up to the Supplier Payment Plan, the treasury of the respective local authority will exclude said suppliers from any possible ordinary payments.

IN-PERSON REGISTRATION

Alternatively, suppliers may go to the local authority and submit a written communication of their wish to be included in the payment mechanism, providing their NIF, the bank current account number and the amount of the principal discounting the deduction, where applicable.

If suppliers choose to submit their application in person, the local authorities will then pass this information to the Tax Agency electronically using a digital signature.

WEBSITE WITH KEY UPDATES

The Ministry of Finance and Public Administrations publishes a page on its website (www.minhap.gob.es) with all the information on the extraordinary

mechanism for paying suppliers, in relation to both local councils and regional governments.

All of the information on the payment mechanism, all the press releases that have been published, the regulations approved and a list of frequently asked questions for suppliers to consult are available on this page, which can be accessed via a banner called "Supplier Payments".

Furthermore, through the RSS system, suppliers can subscribe to alerts to receive up to date information about the extraordinary procedure for paying suppliers.